



Mutuality Magazine

Writers' Guidelines

Mutuality is an award-winning quarterly magazine published by Christians for Biblical Equality (cbeinternational.org). *Mutuality* is mailed to all CBE members and many donors. Non-members and donors can subscribe at CBE's website or by calling 612-872-6898. Current and back issues are available for purchase.

Mission: *Mutuality* magazine is the popular voice of Christians for Biblical Equality, providing inspiration, encouragement, and information on topics related to a biblical view of mutuality between men and women in the church, home, and world.

Readership: *Mutuality* magazine reaches subscribers from more than 100 denominations and 65 countries around the world. *Mutuality* serves evangelical ministry professionals and volunteers, seminary faculty and students, women leaders, and lay people interested in egalitarian theory (Bible and theology) and practice (application in churches and homes). All share an interest in gender and the Bible.

Themes and deadlines: *Mutuality* issues are planned according to topical themes. Non-theme contributions are also accepted, but articles related to a forthcoming theme are more likely to be accepted. If you'd like to contribute an article on a scheduled theme (see cbeinternational.org/mutuality for upcoming themes), please send a query letter to the editor (mgreulich@cbeinternational.org) before submitting your article. Themes and deadlines may be adjusted, so please check the *Mutuality* webpage or contact the editor (mgreulich@cbeinternational.org; 612-872-6898) for the most current information.

Please note before submitting your article:

- We request that our authors read and agree to CBE's Statement of Faith (see cbeinternational.org/?q=content/statement-faith).
- We are unable to consider or respond to authors who send us more than two pieces at a time, whose pieces are substantially over 3,000 words, or whose submissions are not sent uniquely to *Mutuality*.
- We assume all articles and reviews submitted are original and unpublished, and submitted exclusively to us. If your material is copyrighted, we assume you are authorizing us to publish it. Unless otherwise indicated, we also assume full reprint permission (in all media including various electronic media) of any item we publish. North American serial rights to the article include electronic rights and posting on CBE's website (cbeinternational.org). We reserve the right to accept or reject any article submitted.

Submission guidelines:

- Send articles to the attention of the editor at the postal address below or email to mgreulich@cbeinternational.org as an attached Microsoft Word document.
- The length of first-person narratives and feature articles ranges between 1,200–2,000 words. The length of book, movie, or music reviews ranges between 500 to 800 words.
- See *The Christian Writer's Manual of Style* and *The Chicago Manual of Style* for questions of style and usage, such as abbreviations, capitalization, etc.
- Follow American conventions (instead of British) for spelling and punctuation.

- Use gender accurate versions of the Bible, such as the NRSV, TNIV, NLT, and CEV. Inclusive language for humanity is expected in all submissions.
- Please keep in mind *Mutuality*'s mission to inspire and encourage through personal stories and practical tips. Avoid scholarly language and keep Greek and Hebrew to an absolute minimum.
- *Mutuality* prefers in-text citations over footnotes or end notes. Please keep them to a minimum.
- Include a two- or three-sentence description of yourself with your manuscript or cover letter, along with your address, telephone number, and email address. Authors of articles that are accepted for publication will be requested to forward a suitable bio photograph by email.
- We attempt to respond to submissions as quickly as possible, but reviewing manuscripts sometimes takes four weeks or more. We appreciate your patience. If we like your article, we may ask to hold it for possible publication in a future issue.
- The editors reserve the right to edit and shorten articles as necessary. Changes made by the editorial team will be sent to you, the author, for comment and approval.
- Authors receive 3 extra copies of the issue in which their article appears, as well as their choice between a one-year CBE membership (\$49-\$59 value) or a gift certificate for up to 3 CBE recordings(\$36 value).

DISCLAIMER: Final selection for all material published in *Mutuality* is up to the discretion of the editor and CBE executive. *Mutuality* reserves the right to use or not use any story. All contributions may be edited to maintain policies and positions of Christians for Biblical Equality are maintained and to adjust for clarity, style, or length.

Mutuality

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